



## Technical Writer

If you haven't heard the name Privacy Analytics before then don't worry. By the end of these paragraphs you won't forget us. We're a company on the cutting edge of healthcare innovation, working with some of the largest health analytics businesses in the world utilizing health data to help find cures for today's biggest diseases, including cancer, heart disease and HIV.

Headquartered downtown in the heart of the National Capital Region and with an office in the Toronto area, we are literally a one-of-a-kind health data analytics company, as the first and only de-identification software provider in the world. Privacy Analytics is on the cutting edge of data de-identification and re-identification research and we have translated this patented research into an amazing offering of products and services that are enabling researchers to access healthcare data for analysis while ensuring individuals' identities are protected. Even though our customers include 7 of the top 10 Fortune 500 healthcare organizations, we've remained loyal to the entrepreneurial and innovative spirit that drove the founding of the company and continues to permeate our office and culture.

A career at Privacy Analytics means you'll be making a difference in 21<sup>st</sup> century healthcare. It means having the opportunity to work to your full potential surrounded by the best and brightest people. It's a place where you can be proud of the work that you do.

If you're ready to contribute to a rapidly growing area helping to improve healthcare and ready for the next stage of your career, then we want to hear from you!

### Career Opportunity – Technical Writer

We are looking for a Technical Writer to produce high-quality documentation that contributes to the overall success of our products. You will join a talented and multi-disciplinary team of developers, data scientists, UX designers and quality engineers to help communicate technical information to clients and make our solutions easier to adopt.

#### Responsibilities:

- Work with internal teams to obtain an in-depth understanding of the product and the documentation requirements
- Produce high-quality documentation that meets applicable standards and is appropriate for its intended audience
- Write easy-to-understand user interface text and online help
- Create tutorials and benchmarking documents to ensure client success
- Analyze existing and potential content, focusing on reuse and single-sourcing opportunities
- Create and maintain the information architecture

**Requirements:**

- University degree in Computer Science, Engineering or equivalent preferred
- Minimum of three to five years of technical writing experience, or equivalent
- Experience documenting data modeling concepts and enterprise software installation instructions
- Ability to deliver high quality documentation paying attention to detail
- Ability to quickly grasp complex technical concepts and make them easily understandable in text and pictures
- Excellent written skills in English
- Strong working knowledge of Microsoft Office
- Basic familiarity with the SDLC and software development
- A self-starter, capable of working with minimum supervision
- Excellent interpersonal skills; ability to interface with members of various teams including: product managers, software developers, solution analysts, and senior managers.
- Demonstrated ability to manage conflicting priorities and tight deadlines

**Additional Assets:**

- Knowledge of Big Data applications or Apache Spark
- Consulting experience

**To Apply:**

Please send your resume and cover letter to [careers@privacy-analytics.com](mailto:careers@privacy-analytics.com)

We thank all applicants for their interest; however, only those selected for an interview will be contacted. **No phone calls please.**

Privacy Analytics is an equal opportunity employer and accommodates people with disabilities throughout the recruitment and selection process.